

East End Scholars

Child Release Form



For the safety of your child, we require verbal notice from a parent/ guardian or a written notice delivered by the parent/ guardian on days when your child will be picked up by anyone other than the persons listed below. All persons picking up a child are required to produce photo identification upon request from the centre staff. Failure to do so will result in the child being held until the parent/ guardian can verify the person's authority.

Authorized Persons

All persons listed below are authorized to pick my child up on a regular daily basis.

First Name	Last Name	Relationship/ Title	ID No.

In the event that a person on the authorized list is not known to a staff member, they will be required to produce photo identification.

Unauthorized Persons

The following persons are **NOT** authorized to pick up my child at any time.

First Name	Last Name	Relationship/ Title	ID No.

In the event that a person listed as unauthorized makes an attempt to pick up your child, the centre staff will refuse to release your child and may, if necessary, contact the police for assistance.

East End Scholars reserves the right to refuse any person's access to your child if they feel the child safety may be at risk. Additionally, the relevant authorities will be informed of the concerns and the child will be held at the centre until the parent/ guardian can pick them up.